



CAA-UK Extraordinary General Meeting 2020

Zoom (hosted by Royal Holloway), 13:00-13:20

Attendance: 37 for EGM session (92 attendees in total over course of conference day)

Committee:

Chair: Lawrence Shaw

Treasurer: Catriona Cooper

Secretary: Victoria Donnelly

1) Extraordinary General Meeting (EGM):

Due to the circumstances of 2020 (the Covid-19 pandemic), we were unable to hold an AGM according to the rules of the CAA. Instead we propose to hold an EGM instead. Previous minutes and an agenda for the EGM have now been circulated. Shall we proceed with holding an EGM instead of an AGM? Approved and seconded.

2) Minutes of the CAA-UK 2019 AGM:

Minutes approved

3) Chairperson's report:

Lawrence joined at the 2019 AGM as the new Chair of CAA UK. He started his term with inspiration for new activities which would help grow and support our membership, including a newsletter, regional meetups and a strong presence at CAA International. However, due to the Covid-19 pandemic, many of these activities must be put on hold. Instead, this year has focused on overcoming the hurdles of the pandemic and bringing together a virtual CAA UK conference and community. Huge thank you to Cat and Royal Holloway for hosting CAA UK this year.

4) Secretary's report:

We have 92 attendees at today's CAA UK conference, plus some members who could not attend, so we are at just under 100 members this year. The conference is fantastic so far, many thanks to Royal Holloway for hosting, and Cat for pulling it all together. Also a big thank you to fellow committee members, Lawrence and Cat. This year has been challenging for many, Victoria included. She really appreciates how hard her fellow committee members have worked to keep CAA UK going. She is looking forward to the new year ahead for CAA UK.

5) Treasurers report:

Very brief this year, as accounts have not really changed. Nothing new to add but also nothing spent this year, as there have been no activities with costs attached. Very grateful to Royal Holloway for hosting the CAA UK conference virtually this year.

6) Committee members:

The three year Secretary & Treasurer terms are up for Victoria and Cat. Both Victoria and Cat are happy to carry on for next term (three terms total allowed under CAA regulations). Move to have Victoria and Cat stay on in their current role? Approved and seconded.

Lawrence thanks both Cat and Victoria for their hard work as Treasurer and Secretary, and for agreeing to stay on. The plan is to stagger our departures so that others can join as needed.

7) Next conference:

Lancaster University 2021: a carry over from last year, as had to be deferred due to the pandemic.

Q from Tom Gasker: can we keep the zoom conference format? Can we live stream? Being able to attend conferences remotely has been a huge advantage for accessibility.

8) AOB:

- Come and speak with any committee member regarding future committee positions and we can talk you through this. We are keen to stagger departures to best serve the committee, so asking our membership to consider if they would be interested in Secretary or Treasurer roles in future.
- Accessibility: point raised by several attendees and in response to next year's conference (see 7 above), live streaming conference via zoom is a huge advantage for accessibility. Is there a way to combine in-person and virtual conference in future years to keep that accessibility going (as befits a digitally skilled community)?