



CAA-UK AGM 2019

Bournemouth 5th October 2018, 13:30-14:14

Attendance: 30

Committee:

Chair: James Miles

Treasurer: Catriona Cooper

Secretary: Victoria Donnelly

- 1) Minutes of the CAA-UK 2018 AGM:
Minutes approved
- 2) Chairperson's report:
James Miles is coming to the end of his third year as chair. James reflects that this has been a great experience but he is ready to move on and hand over to a new person. James feels it is important to strengthen the ethics reporting process in order to ensure we have a formal system, arising from an incident at a previous event. James thoroughly enjoyed his time as Chair, thanks his fellow committee members and looks forward to seeing what the next chair of CAA-UK will bring.
- 3) Secretary's report:
Victoria Donnelly notes that as of the current meeting the CAA-UK membership stands at 38? plus extras. This is a decrease from 132. We think this reflects the strong response to hosting CAA-UK in Scotland and tapping into new audiences. This highlights the importance of continuing to keep hosting CAA-UK in new places.
- 4) Treasurer's report:
Catriona Cooper informs that the balance of the CAA-UK savings bank account is currently over £2000. CAA-UK are keen to use this fund for worthy causes such as funding more bursaries and supporting attendance at CAA International.
- 5) GDPR:
A GDPR policy is a new requirement from the International CAA and EU regulations.
CAA UK now has a GDPR policy. There was no need to vote as it is a requirement.
- 6) Ethics Report mechanism:
James now creating an online system where anonymous reporting of ethics violations effecting CAA members. Conference Code of Conduct also have mechanisms for reporting at each current conference.
- 7) Election of new Chair:

Nomination of Lawrence Shaw – In his election speech, Lawrence outlines his background and his motivation to run for Chair. Lawrence is currently at New Forest NP and working on part-time PhD. Lawrence is an active member of CAA since his first CAA conference in 2012. In both his work and research interests, Lawrence is highly involved in remote sensing, archaeological databases, digital recording techniques and public engagement. Lawrence also brings his committee experience as a long-standing committee member of the Landscape Survey Group.

Lawrence is elected as the new CAA-UK chair

Both Cat & Vicky are approaching the end of their terms, and both the Secretary and Treasurer posts will be up next year. CAA allows both to rerun or for a new UK member to join.

8) CAA-UK 2020:

Cat reports that CAA-UK 2020 is planned to be held at the University of Lancaster

9) CAA-UK 2021 and beyond:

Cambridge as a possibility

Discussion of any other future options? Opportunities to widen the CAA-UK audience should be pursued.

10) AOB:

- CAA Oxford: can we explore options of a CAA-UK presence? What opportunities for growing the membership of CAA-UK?
- Website: quite busy and a bit awkward – discussion of the possibility of updating the current CAA-UK website.