



CAA-UK AGM 2018

Edinburgh 27th October 2018, 12:30-13:14

Attendance 110

- 1) Minutes of the CAA-UK 2017 AGM:
Minutes approved
- 2) Matters arising:
 - a) Timing of CAA-UK conference:
The conference has been moved from March to October to reduce clash with CAA International. As the inaugural October conference, Edinburgh has proven a success in terms of attendance.
- 3) Chairperson's report:
James Miles notes this has been a difficult year stretched over 18 rather than 12 months due to the conference timing change. James thanks all volunteers and also all attendees. There have been 12 Travel Bursaries awarded and James thanks HSS and Antiquities UK for funding these bursaries. Over 2018, the CAA-UK committee has focused on implementing the GDPR policy and increasing the membership. James notes that the position of chair will be open next year (2019), and that there will also be an opportunity to join the CAA International board.
- 4) Secretary's report:
Victoria Donnelly sends her apologies for being unable to attend CAA-UK 2018 and the AGM. As of the current meeting the CAA-UK membership stands at 132. This is an increase from 45 members. It is hoped this is a beneficial result of the change in CAA-UK conference timing and will carry through to 2019.
- 5) Treasurer's report:
Catriona Cooper informs that the balance of the CAA-UK savings bank account is currently £1500.89 and the balance of the CAA-UK current bank account is currently £48.98. Cat notes that £660 is coming through and suggests it is used for worthy causes such as funding more bursaries and supporting attendance at CAA International.
- 6) Discussion on Updating current banking policy:
Cat notes that an update to the banking system is now required as under the current system the Treasurer has no access to the bank account and a Trustee has the only access. Cat proposes a new system of three signatories which would retain the Trustee signatory and also add the current Secretary and Treasurer of CAA-UK.
Motion proposed, seconded and passed.

- 7) Discussion on CAA-UK formally establishing working relationships with FISH, ClfA IMSIG and other groups:
CAA-UK expresses a desire to create a more formal relationship with partner organisations. This could be through the creation of new partnerships leading to new joint events and new joint workshops. ClfA IMSIG is a useful resource for digital techniques for practising archaeologists and CAA-UK could be very helpful in highlighting this resource. CAA-UK proposes a more formal relationship with these partner organisations. Motion proposed, seconded and passed.
- 8) GDPR:
The EU General Data Protection Regulation (GDPR) came into force in May 2018. CAA-UK is currently forming a policy to be ratified at next year's AGM but it must first go to the International committee.
- 9) Ethics policy:
CAA-UK is specifying an ethics policy, although it is noted there are no CAA regulations which enforce local chapters to do this. An ethics policy requires care not to use unethical data. It includes an anonymous whistleblowing policy. CAA-UK notes it is a platform to raise issues of harassment against members. The Ethics Policy will be ratified at next year's AGM.
- 10) CAA-UK 2019:
Bournemouth University confirmed as hosts of CAA-UK 2019 taking place 4th and 5th October 2019, and tying in with the BFX Festival.
- 11) CAA-UK 2020 and 2021:
CAA International will be hosted by Oxford in 2020. Discussion was held regarding if CAA-UK should host a UK chapter conference in 2020 or suspend due to International being held in the UK. Positive points for holding a separate CAA-UK 2020 conference included local vs. international focus, lower costs to attend, friendlier to students and early career researchers, and October timing reducing a clash. Other suggestions included running a CAA-UK track, half day event and/or hosting the AGM at CAA International Oxford 2020. Further discussion of CAA-UK 2020 and 2021 will take place at next year's AGM.
- 12) AOB
 - a) Potential for a journal or publications was raised:
Noted that CAA International now has a peer-reviewed journal JCAA. Suggestions for CAA-UK to support submission bursaries and open access charges (£150).
 - b) CAA International Krakow 2019
The next CAA International is being held in Krakow 2019. CAA will be supporting bursaries for attending. Still to hear from CAA International regarding conference costs.
 - c) Prize for the best dissertation in computational archaeology:

Colleen Morgan suggests a prize for the best dissertation in computational archaeology. Discussion highlighted that the prize would not necessarily need to be cash and the prestige potential of a CAA-UK award. Discussion also suggested that a panel of diverse specialists would be required to assess dissertations, with a shortlist chosen via submitted abstracts. The award could be limited to masters level or open to undergrads which may help with graduate studies applications (to be able to point to award for dissertation). Possibility of setting prize amount at £300 or full ride to International conference (linked to delivery of dissertation paper). Prize could also be linked to publication opportunity in JCAA. Overall very positive response to Colleen's idea.

Motion to create CAA-UK dissertation prize proposed, seconded and passed. Next steps will be a survey of CAA-UK members to determine exact nature of prize.

d) No other business was raised and the AGM was drawn to a close.