



CAA-UK AGM 2017

Winchester 5<sup>th</sup> March 2017, 16:00-16:40

Attendance 38

- 1) Minutes of the CAA-UK 2016 AGM:  
Minutes approved by three members who present at CAA-UK 2016
- 2) Matters arising:
  - a) CAAUK + IE  
Discussions took place around integration of Ireland within CAA-UK as well acceptance of papers from that outside of the UK.  
  
There is a need to redefine what a National Chapter is and whether the UK chapter should accept papers that are not from those studying and working in the UK or those conducting research in the UK. This will be discussed at CAA International.
  - b) Timing  
Discussions took place about the timing of CAA-UK in point agenda item 6.
- 3) Chairperson's report:  
James was busy organising this year's conference. Stated the need for social media and would encourage the new members to the committee to discuss this, with a view of improving our social media presence. A new ethics policy will be created by CAA International and CAA-UK will follow this policy.
- 4) Secretary's report:  
John Pouncett sends his apologies for not being able to attend. He reports that there are currently 45 members of CAA-UK, down from the 60 members in 2016. John will be stepping down from his post this year. As of the current meeting the CAA-UK membership stands at 60.
- 5) Treasurer's report:  
Andreas Duerring sends his apologies for not being able to attend. The balance of the CAA-UK bank account is currently £1417. £245 carried over from 2015, £300 from 2016 membership fees and £872 from Mark Gillings from the surplus amount from the 2016 conference.

James notes that although the 2017 conference is run and sponsored by Archaeovision, all profits will be going to CAA-UK. With the amount of money in the account, there is a possibility of putting a bus together for students to take, to enable them to attend the next conference.

## 6) Timing

Discussion took place as to the timing of CAA-UK. General discussions took place around this, including possible months; running the conference every other year; making sure that CAA-UK does not clash with the international conference or other CAA chapter meetings. Attendance numbers have been low and it is important to move this. It was decided to move the conference to the October period to move away from the date of CAA International and to engage with new Master students. Abstracts submission would have to move to an earlier period, before the summer period to enable people to engage with next year's conference, as fieldwork could prohibit this. Discussions also took place about what days the conference should take place, with issues surrounding work and family commitments being key. It was decided to continue with a Friday and Saturday to ease these issues.

## 7) Constitution

James points out the need to change the CAA-UK constitution, with a view of formalising the roles of the committee. If the committee are not doing their jobs, there should be a facility to remove them. This includes keeping the accounts up-to-date, publishing the minutes of the AGM promptly.

James notes that any changes must be ratified at the CAA International AGM which could take two years.

Suggestions were made to:

- expand the committee role to 5, to include two general support officers to help in the running of CAA-UK and the conference.
- Include the organiser of the CAA-UK conference within the CAA-UK committee for the year
- To include more details about the roles, expected timing.

A vote was put to the members to keep the constitution as it is, and instead just do the necessary work required to facilitate the change. This was passed.

## 8) Election of Officers:

Both the Secretary and Treasurer roles were up for re-election at the AGM. Neither John or Andres were standing for these positions again.

Victoria Donnelly was elected as Secretary  
Catriona Cooper was elected as Treasurer

James thanked John and Andres for all their hard work for CAA-UK and wished them the best for the future.

## 9) CAA-UK 2018

One nomination was received for CAA-UK 2018, and this was Doug Rocks-Macqueen. The conference will be hosted in Edinburgh which is the first time since 1999 (Cardiff) that the conference is taking place outside of England.

10) CAA-UK 2019 and Beyond

People are encouraged to think about future conference locations.

11) Any other business:

Our website was hacked, and the full website was recreated on the main CAA International hosting providers as a sub-domain – <https://uk.caa-international.org>

Paul Cripps is thanked for standing in as note take for the AGM