CAA-UK AGM 2014
Pitt Rivers Museum, Lecture Theatre 22nd March 2014, 15:45-17:00
Attendance 21

1) Minutes of the CAA-UK 2013 AGM:
    The minutes of the CAA-UK 2013 AGM held at The Truman Brewery on
    February 23rd 2013 were approved (Proposed: Steve Stead, Seconded:
    Lawrence Shaw, Passed: Unanimous)

2) Matters arising:
    CAA Review College – Philip Verhagen (CAA Publication Officer) would
    like to encourage members of CAA-UK to sign up for the CAA Review
    College. Members of the review college should have published a
    minimum of one paper on computing in archaeology. Anyone interested
    should contact Jess Ogden and Philip Verhagen.

3) Chairperson's report:
    CAA-UK 2013 London, hosted by L – P : Archaeology, was a success. 96
    delegates attended the conference. The staff at L – P : Archaeology
    were thanked for all their hard work. Similar ventures with commercial
    organisations should be encouraged in the future.

    Bradford have reiterated their desire to host CAA-UK 2015 (see item 9).

    CAA-UK web presence – content for CAA-UK 2013 and CAA UK 2014
    hosted on L – P : Archaeology and ASE Ltd servers. Content will be
    migrated to a WordPress installation on the CAA-International server –
    subject to agreement with CAA International (see item 7).

4) Secretary's report:
    96 current members (from CAA-UK 2013). 51 delegates from CAA-UK 2014
    Oxford. The number of delegates/members is related to the location of
    the main CAA conference. London saw larger numbers due to the high
    cost of attending CAA 2013 in Perth. Oxford saw lower numbers due to
    the lower cost of attending CAA 2014 in Paris. This boom and boost
    scenario is likely to continue, given the current plans for CAA International,
    which seek to expand the geographic footprint of CAA by alternating
    between expensive (e.g. North America and Australia) and cheaper (e.g.
    Europe) conferences, and needs to be taken into account when planning
    future CAA-UK conferences.

    The CAA-UK mailing list will include delegates from CAA-UK 2013 in London
    and CAA-UK 2014 in Oxford. Members should white list emails from
    admin@caa-uk.org if they wish to receive emails from the CAA-UK mailing
    list.

5) Treasurer's report:
   Current balance £0.96

   A written report from Stuart Eve was read: "The £0.96 collected from the delegates of CAA-UK 2013 has been successfully curated and is available to the incumbent CAA-UK committee and members. Perhaps for half a cup of tea in the Pitt Rivers coffee shop.

   There has been no movement on obtaining an official bank account - mainly as the CAA-UK is not an official organisation and therefore it is very difficult to convince a bank that we need an account. This brings us to the matter of the £5 per delegate that has been collected from the conference fees this year. I would suggest that the committee ascertains how much the domain and hosting of the CAA-UK website costs and transfer that amount as soon as possible from the Oxford University account to the domain providers. The remainder (if there is any) should be passed to the next CAA-UK organising committee as seed funding for the 2015 conference. As long as these transactions are properly recorded and presented at each AGM it should negate the need for a dedicated bank account."

   Stuart reluctantly stood down as Treasurer as a result of his move to Denmark. He was thanked for his services to CAA-UK and will be missed.

   The difficulty in obtaining a bank account was highlighted. Stephen Stead pointed out that the old CAA account (no longer in use) was registered in the UK. This account will now be used by CAA-UK.

6) Constitution:
   a) Status
      The status of the CAA-UK constitution was confirmed. It was formally ratified at the CAA 2013 AGM in Perth.

   b) Membership fees:
      The membership rate agreed at the CAA-UK 2013 AGM was £5. The possibility of reducing the membership fee was discussed but it was decided to keep the membership fee at its current rate. It was decided that any surplus generated after the costs of running CAA-UK (e.g. hosting costs) should be used to offset losses from future meetings of CAA-UK (in light of the boom and bust scenario highlighted in item 4) or for student bursaries (potentially to support members of CAA-UK in attending the main CAA conference),

   c) Continuity of officers:
      The continuity of officers was discussed in light of the ratification of the CAA-UK constitution and the resignation of the current Treasurer. Three options were considered: 1) adopt the CAA-International model; 2) adopt the CIDOC model; 3) retain the existing structure. Option 1 – adopting the CAA-International model with 3 year terms of office and a maximum of 2 terms – was adopted (Option 1 = 14 votes, Option 2 =

3 votes, Option 3 = 1 vote Abstentions = 3). The CAA-UK constitution will be modified to reflect this change.

The current CAA-UK committee will discuss staggering their terms of office and standing down accordingly in order to ensure continuity.

The need for a Trustee was highlighted by the debate over the continuity of officers (this item) and the CAA-UK bank account. Stephen Stead kindly agreed to act as a Trustee. His offer was accepted unanimously.

7) Website domain and hosting:
The domain www.caa-uk.org has been registered and will be used for future conferences. The domain will be re-directed to a Wordpress installation on the CAA-International website. The migration of the content of the current website will be discussed with CAA-International and Hembo Pagi (CAA-International ex-officio Web Officer).

8) Election of officers:
Jess Ogden agreed to stand for Chair and was elected unopposed.

John Pouncett agreed to stand for Secretary and was elected unopposed.

Andreas Duering agreed to stand for Treasurer and was elected unopposed.

Stephen Stead was confirmed as Trustee.

9) CAA-UK 2015:
CAA-UK 2015 will be held in Bradford between 6th and 7th March 2015. Bradford's bid was confirmed via email by Dr Chris Gaffney.

10) CAA-UK 2016 and beyond:
Dr Mark Gillings was persuaded (gently) that Leicester would like to host CAA-UK 2016.

11) Any other business:
Prof. Gary Lock announced that there was a vacancy for the Secretary of CAA-International. Anyone interested in applying for this position should contact him or any other member of the CAA-International Executive Steering Committee.

The AGM was concluded before adjourning to the Pitt Rivers Museum for a beer reception.